

# Natasha Monique Totten-Gooding

5704 C Remagen Rd. Colorado Springs, CO

(719)347-1316

TottenGooding@gmail.com

---

## PROFESSIONAL SUMMARY

I am a very dedicated, motivated, and energetic individual. I enjoy working with others and I am able to work alone if needed. I love to learn and challenge myself.

### Key Strengths

- Works well with others
- Excellent organizational skills
- Handles Challenges without issues

## PROFESSIONAL EXPERIENCE

---

AFBA/5STAR bank, Colorado Springs, CO

FEB 2007 – AUG 2009

### *Customer Service Representative*

- Provided customer service
- Answered phones and handled customer files
- Handled personal credit accounts
- Monitored customer accounts for fraud
- Took appropriate actions when fraud was identified

Wells Fargo Banking, Colorado Springs, CO

JUL 2006 – FEB 2007

### *Window Teller / Vault Teller*

- Provided customer service
- Accountable for large amounts of cash
- Provided customers with information about their accounts
- Provided banking information for new customers

Bigari Foods, Colorado Springs, CO

JUN 2005 – JUL 2006

### *Cashier*

- Collected payment for orders
- Prepared short orders
- Received orders from customers

## EDUCATION AND PROFESSIONAL DEVELOPMENT

---

High School Diploma, Wasson High School, Colorado Springs, CO, AUG 2003 – MAY 2006

Associates in Political Science, Pikes Peak Community College, Colorado Springs, CO, AUG 2009 - Present

---